

Dear Parents of EAST Sailing Academy Students,

We are aware that you all have busy schedules, and that you are not always available to collect your children at the end of the EAST day. Your child's safety is very important to us, from when they arrive in the morning, to the time that they return to you at the end of the day. Therefore, please complete the form below and return it to us as soon as possible, so that we know whether or not you allow your children to walk home or go home with an alternate caregiver. Additionally, **we request that whoever is picking up your child sign your child out on our sign out sheet.** If your child walks home, he or she must sign him/herself out. Please notify us of any changes you would like to make during the summer. Thank you.

Sincerely,

EAST Sailing Academy Staff 2017

**Child's Name:**

\_\_\_\_\_ Only my child's parent(s), \_\_\_\_\_, will be collecting him/her.

\_\_\_\_\_ My child is allowed to walk home.

\_\_\_\_\_ My child may be collected by the following people:  
(May be amended at any time, just stop in the office and let us know)

Name:

Phone number:

Signed:

Date: